

THE REGIONAL MUNICIPALITY OF HALTON

BY-LAW NO. 53-24

A BY-LAW TO ESTABLISH 2025 FEES AND CHARGES FOR SERVICES PROVIDED BY THE REGIONAL MUNICIPALITY OF HALTON AND TO REPEAL BY-LAW NO. 72-23.

WHEREAS pursuant to Section 5 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (hereinafter the *Municipal Act, 2001*), the powers of a municipality shall be exercised by its council and a municipal power shall be exercised by by-law;

AND WHEREAS pursuant to Section 391 of the *Municipal Act, 2001*, a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control;

AND WHEREAS pursuant to Section 69(1) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, the council of a municipality may by by-law establish a tariff of fees for the processing of applications made in respect of planning matters;

AND WHEREAS pursuant to Section 4 of the *Health Protection and Promotion Act*, R.S.O. 1990, c. H.7, as amended, the Board of Health shall superintend, provide or ensure the provisions of the health program and services required by this Act and the regulations to the persons who reside in the health unit;

AND WHEREAS The Regional Municipality of Halton (hereinafter referred to as the Regional Corporation) passed By-law No. 72-23 on the 13th day of December, 2023;

AND WHEREAS the Regional Corporation provides certain services to the public, the local municipalities and to various government and outside agencies;

AND WHEREAS the Council of the Regional Corporation has determined that wherever feasible, the total cost of any such services provided by the Regional Corporation shall be recovered by the Regional Corporation;

AND WHEREAS, in response to the Royal Canadian Mint no longer distributing pennies as of February 4, 2013 and pennies being gradually withdrawn from circulation, the Council of the Regional Corporation is desirous of following the Government of Canada's rounding guidelines for cash transactions;

AND WHEREAS the Council of the Regional Corporation is desirous of establishing fees and charges for 2025 to recover the total cost of services provided by the Regional Corporation.

NOW THEREFORE THE COUNCIL OF THE REGIONAL MUNICIPALITY OF HALTON
HEREBY ENACTS AS FOLLOWS:

1. THAT the 2025 fees and charges as specified in Schedule "A" to this By-law, which Schedule is made a part hereof, shall on or after the 1st day of January, 2025, be charged by the Regional Corporation for those services or activities, or for the use of its property provided by the Regional Corporation, as specified in Schedule "A" to this By-law.
2. THAT By-law No. 72-23 is hereby repealed effective the 1st day of January, 2025.
3. THAT this By-law come into force and effect on the 1st day of January, 2025.

READ and PASSED this 11th day of December, 2024.



REGIONAL CHAIR



REGIONAL CLERK

Report No. FN-34-24

**The Regional Municipality of Halton
Schedule "A" to By-law No. 53-24**

Service Offered		2025 Approved Fee	Applicable Taxes (HST OR Exempt) ¹
Department	Health		
Division	Health Protection		
Food Safety			
Food Handler Training Courses		\$ 34.51	HST
Food Handler Exam Only		\$ 8.85	HST
Environmental Health			
Reports to Lawyers re Outstanding Work Orders		\$ 128.32	HST
Division	Immunization & Oral Health Services		
Immunizations			
Thermometers		\$ 105.31	HST
Division	Infectious Disease Control		
Sexual Health			
Intrauterine Devices		\$10 - 350	Exempt
Herpes Treatment ²		\$6 - 24	Exempt
Human Papillomavirus Vaccine		\$ 178.47	Exempt
Division	Paramedic Services		
Administration Fee for Call Reports		\$ 84.07	HST
Transport to Non-Billing Facility		\$ 45.00	Exempt
Transport of Un-Insured Patient		\$ 240.00	Exempt
Basic Life Support / Healthcare Provider Training (BLS/HCP)		\$ 63.72	HST
HeartSaver BLS Level C Training		\$ 42.48	HST
CPR for Family and Friends Kit		\$ 30.09	HST
CPR Training Card		\$ 3.50	Exempt
Special Events – Admin Fee		\$ 298.23	HST
Special Events Coverage – One Paramedic – regular hourly rate. Contracts would be 4.5 hours minimum charge		\$ 105.31	HST
Special Events Coverage – Two Paramedics – regular hourly rate. Contracts would be 4.5 hours minimum charge		\$ 177.88	HST
Special Events Coverage – One Paramedic – statutory holiday rate. Contracts would be 4.5 hours minimum charge		\$ 129.20	HST
Special Events Coverage – Two Paramedics – statutory holiday rate. Contracts would be 4.5 hours minimum charge		\$ 226.55	HST
Special Events Coverage – Incident Commander – regular hourly rate. Contracts would be 4.5 hours minimum charge		\$ 119.47	HST
Special Events Coverage – Incident Commander – statutory holiday rate. Contracts would be 4.5 hours minimum charge		\$ 206.19	HST
Interview Paramedic		\$ 314.16	HST
Public Access Defibrillation Program – Site Assessment		\$ 399.12	HST

¹ 2025 Proposed fee exclusive of applicable taxes.

² The program/service cost of vaccines, contraceptives and herpes treatment is subject to change during the year. User fees are adjusted accordingly to recover majority of cost. It is exclusive of applicable taxes.

**The Regional Municipality of Halton
Schedule "A" to By-law No. 53-24**

Service Offered		2025 Approved Fee	Applicable Taxes (HST OR Exempt) ¹
Department Social & Community Services			
Division Children's Services			
Regional Child Care Centres			
Toddler Half Day ³		\$ 38.52	Exempt
Toddler Full Day ³		\$ 56.26	Exempt
Preschool Half Day ³		\$ 37.01	Exempt
Preschool Full Day ³		\$ 51.84	Exempt
Preschool Nursery School ³		\$ 19.46	Exempt
Division Services for Seniors			
Adult Day Program			
Milton Place & Friends Landing – Daily Fee		\$ 24.43	Exempt
Silver Creek Place – Daily Fee		\$ 24.43	Exempt
Assisted Living			
Wellington Terrace Café Menu Items		Various	HST
Nutrition Services			
Meals On Wheels, per meal		\$ 7.94	Exempt
Entrée (+soup +dessert) (7 or more)		\$ 50.24	Exempt
Entrée (+soup or dessert) (7 or more)		\$ 46.28	Exempt
Entrée Only (7 or more)		\$ 44.63	Exempt
Entrée (Individual)		\$ 6.65	Exempt
Sandwich Meals		\$ 6.86	Exempt
Soup or Salad		\$ 1.38	Exempt
Container Billing (each)		\$ 0.82	Exempt
Resident Basic Fees (daily)			
Basic Max (as of July 1/24)		\$ 66.95	Exempt

¹ 2025 Proposed fee exclusive of applicable taxes.

³ Child Care Fees are frozen as required under the Canada-Wide Early Learning and Child Care Agreement, SS-06-22

**The Regional Municipality of Halton
Schedule "A" to By-law No. 53-24**

Service Offered	2025 Approved Fee	Applicable Taxes (HST OR Exempt) ¹
Department	Public Works	
Division	Waste Management	
Tipping Fee (per tonne)	\$ 209.00	Exempt
Asbestos (per tonne starting from 0; requires prior approval)	\$ 418.00	Exempt
Appliances (< 150 kg)	\$ 10.00	Exempt
Appliances (> 150 kg, starting at 0 kg)	\$ 209.00	Exempt
Brick and Rubble (per load, maximum 3 loads per year). Commercial loads not accepted.	\$ 10.00	Exempt
Container Station Fee (< 150 kg)	\$ 10.00	Exempt
Container Station Fee (> 150 kg) (per tonne, starting at 0 kg)	\$ 209.00	Exempt
Commercial Blue Box Recyclables (< 150kg)	\$ 10.00	Exempt
Commercial Blue Box Recyclables (> 150kg, starting at 0 kg)	\$ 209.00	Exempt
Fill (up to equivalent of a pick-up truck, maximum 3 loads per year). Commercial loads not accepted.	\$ 10.00	Exempt
Leaf and Yard (per load) – residential loads	\$ 10.00	Exempt
Leaf and Yard - commercial loads (< 150 kg)	\$ 10.00	Exempt
Leaf and Yard - commercial loads (> 150 kg, per tonne, starting at 0 kg)	\$ 209.00	Exempt
Woodchips (per load)	\$ 10.00	Exempt
De-commissioned Soil (per tonne, starting from 0, requires prior approval, accepted on a case by case basis)	\$ 35.00	Exempt
Blue Boxes - 22 gallon	\$ 4.42	HST
Composters	\$ 25.00	HST
Garbage Tags (5 per sheet)	\$ 10.00	Exempt
Green Carts - 13 gallon	\$ 13.27	HST
Security Deposit - Bin Rental (refundable) 11 - 20 bins	\$ 100.00	Exempt
Security Deposit - Bin Rental (refundable) 21 - 50 bins	\$ 200.00	Exempt
Security Deposit -Bin Rental (refundable) 51 or more bins	\$ 500.00	Exempt
Cost per damaged / missing bin	\$ 75.00	HST
Division	Road Operations	
Entrance Permit		
Cut Curb & Installation Permit by Applicant (minimum 2 inspections)		
Culvert Installation Permit (minimum 3 inspections)		
Inspections (each)	\$ 145.68	HST
Permit Administration Fee	\$ 109.03	Exempt
Security Deposit (refundable)	\$ 5,306.00	Exempt
Excavation Permit		
Permit includes minimum 2 inspections		
Inspections (each)	\$ 145.68	HST
Permit Administration Fee	\$ 109.03	Exempt
Security Deposit (refundable)	\$ 5,306.00	Exempt
Road Occupancy Permit / Special Event Permit		
Permit includes minimum 2 inspections		
Inspections (each)	\$ 145.68	HST
Permit Administration Fee	\$ 109.03	Exempt
Security Deposit (refundable)	\$ 5,306.00	Exempt
Oversize / Overweight Vehicles Operation Permit		
Single event move Permit (includes 2 inspections)		
Inspections (each)	\$ 145.68	HST
Permit Administration Fee	\$ 109.03	Exempt
Security Deposit (refundable)	\$ 5,306.00	Exempt
Annual Oversized Vehicle Permit (applicant required to submit an annual report on its fleet's operation on Regional Roads, including location & frequency of use)	\$ 290.74	Exempt
Tourism-Oriented Destination Signage (TODS)		
Application	\$ 71.28	Exempt
Installation – Small signs	\$ 496.26	Exempt
Installation – Medium signs	\$ 710.12	Exempt
Installation – Large signs	\$ 993.97	Exempt
Annual maintenance – Small signs	\$ 85.30	Exempt
Annual maintenance – Medium signs	\$ 113.24	Exempt
Annual maintenance – Large signs	\$ 142.53	Exempt
Transportation Data		
Traffic Signal Timing	\$ 72.72	HST
Collision Data	\$ 174.75	HST

¹ 2025 Proposed fee exclusive of applicable taxes.

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Service Offered	2025 Approved Fee	Applicable Taxes (HST OR Exempt) ¹
Department	Public Works	
Division	Road Operations	
Noise Abatement (Retrofit)		
Installation of noise barriers (Actual costs include engineering fees shared by land owners on a lineal metre basis)	25% of the lesser of Engineering Cost Estimate or Actual Cost	HST
Municipal Access Agreements for New Service Providers		
Administrative and Legal Costs	\$ 2,909.56	HST
Agreement preparation	\$ 21,815.33	HST
Annual Letter of credit (security)	\$ 36,357.53	Exempt
Municipal Access Agreements for Telecommunication Carriers		
Telecommunication Carriers Annual Fee	\$ 6,554.20	HST
Telecommunication Development Agreement Fee	\$ 6,554.20	HST
Division	Development Services	
Halton Region's Database Search for Environmental Source Information	\$ 180.85	HST
Photocopy (\$0.52/pg; min \$3.00)	\$ 0.52	HST
General – Development Assessments	\$ 217.00	HST
General – Development Research	\$ 217.00	HST
General – DATS Computer Analysis	\$ 217.00	HST
General – DATS Continuing Reports per hour	\$ 41.53	HST
General – Old File Retrieval	\$ 22.28	HST
Subdivision – Application Fee ⁴	\$ 10,565.20	HST
Subdivision – Plan Revision (pre Draft Approval) ⁴	\$ 759.50	HST
Subdivision – Plan Revision (post Draft Approval) Applicant-initiated ⁴	\$ 2,171.44	HST
Subdivision – Emergency Extension (3 Months) ⁴	\$ 303.29	HST
Subdivision – Draft Approval Extension (One Year) ⁴	\$ 868.05	HST
Subdivision – Registration ⁴	\$ 2,171.44	HST
Subdivision – Phased Draft Approval ⁴	\$ 10,409.39	HST
Subdivision – Phase Revision Requiring Circulation (50% of Phased Draft Approval Fee) ⁴	\$ 5,205.34	HST
Subdivision – Sub-Phasing Requiring Circulation (30% of Phased Draft Approval Fee) ⁴	\$ 3,122.97	HST
Subdivision – Phase Revision and Sub-Phasing Not Requiring Circulation (Pre Draft-Approval) ⁴	\$ 759.50	HST
Condominium – Application Fee ⁴	\$ 3,053.45	HST
Condominium – Exemption Fee ⁴	\$ 506.36	HST
Condominium – Vacant Land or Common Element ⁴	\$ 449.34	HST
Condominium – Revision ⁴	\$ 456.28	HST
Condominium – Emergency Extension (3 Months) ⁴	\$ 303.29	HST
Condominium – Draft Approval Extension (One Year) ⁴	\$ 303.29	HST
Condominium – Final Approval ⁴	\$ 738.62	HST
Condominium Conversion ⁴	\$ 1,446.72	HST
Consent – Application Fee ⁴	\$ 1,157.36	HST
Consent – Revision ⁴	\$ 303.29	HST
Validation of Title ⁴	\$ 303.29	Exempt
Part Lot Control By-law – Application Fee	\$ 578.71	HST
Local Official Plan Amendment – Applicant-initiated ^{4,5}	\$ 8,683.03	HST
Local Official Plan Amendment – Applicant-initiated Revision ^{4,5}	\$ 4,341.53	HST

¹ 2025 Proposed fee exclusive of applicable taxes.

⁴ Applications for Assisted Housing projects are exempt from Regional Development Application fees. Proposals that incorporate an Assisted Housing component may be eligible for a pro-rated reduction in Regional fees. Projects must conform to the "Assisted Housing" definition provided in the annual State of Housing report for Halton Region. Approval is at the sole discretion of the of the Region of Halton.

⁵ Municipal-initiated OPAs and Rezoning are exempt from Regional Development Application fees.

**The Regional Municipality of Halton
Schedule "A" to By-law No. 53-24**

Service Offered	2025 Approved Fee	Applicable Taxes (HST OR Exempt) ¹
Department	Public Works	
Division	Development Services	
Zoning By-law Amendment – Applicant-initiated ^{4,5}	\$ 1,157.36	Exempt
Holding Provision Removal ⁴	\$ 361.71	HST
Temporary Use By-law Permits and Renewals ⁴	\$ 578.71	HST
Zoning By-law Amendment – Revisions to Application ^{4,5}	\$ 578.71	Exempt
Minor Variance – Application Fee ⁴	\$ 36.19	HST
Site Plan – Application Fee – Applicant-initiated ^{4,6}	\$ 1,157.36	HST
Site Plan – Revision – Applicant-initiated ⁴	\$ 724.75	HST
Site Plan – Minor Development/ Minor Modification ⁴	\$ 724.75	HST
Parkway Belt West Plan Amendment – Applicant-initiated	\$ 2,894.83	HST
Niagara Escarpment Plan Amendment – Major Files	\$ 10,275.85	HST
Niagara Escarpment Plan Amendment – Minor Files	\$ 2,894.83	HST
Peer Reviews of Development Application Studies ⁷	Actual Cost	HST
Review of Major Development Application for Pits and Quarries (Applicant-initiated)	\$ 144,724.39	HST
Review of Applications Requiring Planning Act Approval in Bordering Municipalities ⁷	\$ 21,709.11	HST
Green Energy Act Application Reviews	\$ 1,157.36	HST
Ontario Power Authority Project Applications	\$ 1,157.36	HST
Engineering and Inspection Fees – Land Development Agreements (based on total cost of water and wastewater works)		
\$0 - \$100,000.00	greater of 10% or \$5,000.00	HST
\$100,000.01 - \$250,000.00	7%	
\$250,000.01 - \$500,000.00	6%	
over \$500,000.00	5% to a max of \$100,000.00	
Division	Infrastructure Planning & Policy	
Reports (\$0.06/pg; min \$3.00)	\$ 0.06	HST
Special Data Requests (at cost)	Actual Cost	HST

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⁴ Applications for Assisted Housing projects are exempt from Regional Development Application fees. Proposals that incorporate an Assisted Housing component may be eligible for a pro-rated reduction in Regional fees. Projects must conform to the "Assisted Housing" definition provided in the annual State of Housing report for Halton Region. Approval is at the sole discretion of the of the Region of Halton.

⁵ Municipal-initiated OPAs and Rezoning are exempt from Regional Development Application fees.

⁶ Halton's local municipalities are exempt from paying this fee for municipally-initiated projects.

⁷ Halton Region will not release any objections to a mineral aggregate application proposal under the Aggregate Resources Act without all peer review fees having

**The Regional Municipality of Halton
Schedule "A" to By-law No. 53-24**

Service Offered		2025 Approved Fee	Applicable Taxes (HST OR Exempt) ¹
Department	CAO's Office		
Division	Small Business Centre		
Small Business Seminars		\$ 29.57	HST
Other Small Business Events		\$ 37.00	HST
Tourism Education Seminars		\$ 30.46	HST
Tourism Exemption Application under the Retail Business Holidays Act		\$ 1,853.54	Exempt
Heritage Services			
Heritage Services Seminars and Workshops		\$ 25.75	HST
Other Heritage Services Events		\$ 51.50	HST

Department	Corporate Services		
Division	Communications & Customer Service		
Miscellaneous Halton Merchandise		Actual Cost	HST
Division Energy, Fleet & Facilities			
Auditorium 1/2 – Minimum Room Rental		\$ 315.91	HST
Auditorium 1/2 – Room Rental Incremental /hr		\$ 36.95	HST
Auditorium Full – Minimum Room Rental		\$ 389.93	HST
Auditorium Full – Room Rental Incremental /hr		\$ 36.95	HST
Small Meeting Room – Minimum Room Rental		\$ 100.79	HST
Small Meeting Room – Room Rental Incremental /hr		\$ 10.69	HST
Large Meeting Room – Minimum Room Rental		\$ 201.69	HST
Large Meeting Room – Room Rental Incremental /hr		\$ 20.12	HST
Bronte Room – Evening Room Rental – Minimum		\$ 315.91	HST
Bronte Room – Evening Room Rental – Incremental /hr		\$ 36.94	HST
Fee for Service – Security /hr ⁸		\$ 46.37	HST
Fee for Service – Maintenance /hr ⁸		\$ 42.45	HST
Fee for Service – Booking fee /hr ⁹		\$ 43.48	HST
Fee for Service – During or Post Event – Contracted Cleaning Business Hours & After Hours Cleaning /hr		\$ 32.74	HST
Fee for Service – During or Post Event – Contracted Cleaning Statutory/Declared Holiday /hr		\$ 47.28	HST

¹ 2025 Proposed fee exclusive of applicable taxes.

⁸ Four (4) hour minimum charge for security or maintenance services.

⁹ Additional booking fee to be charged if required at the discretion of The Region of Halton.

**The Regional Municipality of Halton
Schedule "A" to By-law No. 53-24**

Service Offered	2025 Approved Fee	Applicable Taxes (HST OR Exempt) ¹
Department	Corporate Services	
Division	Legal Services	
Municipal Enquiries		
Municipal Enquiries (reply by regular mail)	\$ 100.88	HST
Municipal Enquiries (reply by fax)	\$ 144.61	HST
Waste Related Agreements		
Sewer Discharge	\$ 3,035.76	HST
Other – Waste Related Agreements	\$ 430.92	HST
General Agreements		
Encroachment	\$ 430.92	HST
Lease/License/Easement	\$ 430.92	HST
Other – General Agreements	\$ 430.92	HST
Electronic Registration and Administration (per document)		
Search of parcel Register (per P.I.N.)	\$ 48.39	HST
Corporate Searches	\$ 70.00	HST
Electronic Document Preparation/Amendment (per document)	\$ 122.69	HST
Electronic Registration and Administration (per document)	\$ 225.08	HST
Registration of Plan – No Agreement Required	\$ 353.22	HST
Minor Residential Servicing Agreements		
1 lot/unit	\$ 1,256.11	HST
Other Minor Residential Service	\$ 1,256.11	HST
Minor Development Non-Servicing Agreements		
Site Plan	\$ 606.94	HST
Plan Registration for Common Element Condominium	\$ 430.92	HST
Consent Application	\$ 606.94	HST
Other – Minor Development Non-servicing Agreements	\$ 430.92	HST
Major Development Agreements		
Development/Development Charge	\$ 3,600.39	HST
Residential/Comm/Ind/rural Subdiv/Condo (per plan)	\$ 3,600.39	HST
Residential (2 lots/units or more) Comm/Ind/Inst Servicing	\$ 2,047.09	HST
Regional Clerk / Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) Records		
Council (Agenda/Minutes)	\$ 310.25	HST
Sub-Committees (each)	\$ 165.51	HST
Application Fee Under MFIPPA	\$ 5.00	Exempt
Record Search Time/15 Minutes	\$ 7.50	Exempt
Record Preparation/15 Minutes	\$ 7.50	Exempt
Photocopying MFIPPA (per page)	\$ 0.20	Exempt
Computer Programming/15 Minutes	\$ 15.00	Exempt
Computer Disks (CDs)	\$ 10.00	Exempt
Photocopies (per page)	\$ 0.21	HST
Division	Supply Chain Management	
Download Fee – Bid Documents	\$ 14.45	HST
Download Construction Tender and Drawings, less than 50 sheets	\$ 60.45	HST
Download Construction Tender and Drawings, greater than 50 sheets	\$ 120.90	HST
Department	Finance	
Division	Capital & Development Financing	
Residential Administration Fee – per unit – Subdivision or Servicing Agreement	\$ 175.64	HST
Minor agreements (e.g. Servicing Agreements with no DCs, Deferral, Temporary Blg. or any amendments to DC or Financial Agreements)	\$ 432.64	HST
Financial Agreements (e.g. DC Prepayments or Capital Financing)	\$ 3,126.64	HST
Division	Financial Services & Payroll	
NSF Cheque Charge	\$ 29.03	Exempt
Administration Charge	\$ 14.45	HST

¹ 2025 Proposed fee exclusive of applicable taxes.