

APPLICATION TO AMEND THE REGION OF HALTON OFFICIAL PLAN

Note to Applicants

This application form is to be used to request an amendment to the Regional Official Plan pursuant to Section 22 of the *Planning Act*.

Pre-Consultation

The Pre-Consultation is a mandatory component of the application process. The intention of the Pre-Consultation meeting is to determine what the applicant must submit for the application to be deemed complete and provides an opportunity to discuss the nature of the application, relevant issues, the need for additional information/reports and the planning approval process. Contact Planning Services Division, Community Planning Section at (905) 825-6000 ext. 7764 to set up a Pre-Consultation meeting.

Completeness of the Application

The information required pursuant to O. Reg. 543/06 under the *Planning Act*, must be provided with the required application fee and any documents or studies identified during the Pre-Consultation meeting. Subsection 22(6) of the *Planning Act* and Regional Official Plan Amendment No. 33 also allow the Region to require additional information that will assist in the planning evaluation of the proposal.

All applicable questions on this form should be answered or identified as Not Applicable with an explanation as to why. In accordance with subsection 22(6.1) of the *Planning Act*, this application will not be deemed complete/ accepted and further consideration of this application will not occur until the required information and fee have been submitted. In this form, the term "Subject Land" means the land that is subject of the requested amendment.

Submission of the Application

The Applicant must consult with Regional Planning Services staff at a Pre-Consultation meeting prior to submission of the following:

- **1 Pre-consultation Form** completed by appropriate Regional Planning Services staff
- **1 copy** of the completed application form (including 1 with original signatures).
- **1 copy** of the information/reports as required (unless more copies are requested).
- Required drawing information as identified at the Pre-Consultation
- Application Fee (See Fees By-law)
- **1 copy** of the Proposed Amendment

Where the scale or nature of the requested amendment appear to affect the interests of a large number of public bodies, additional copies of the above-noted information may be required. The Application Fee shall be used to pay all planning and associated costs covered by this application form with the exception of costs for signage relating to the Notice of Complete Application and the Notice of Public Meeting and costs for the peer review of certain studies.

Date Received	Date Complete	File No.	Fee(s) Paid

1. PRE-CONSULTATION

1.1 Prior to the submission of this application, has a pre-consultation meeting with staff of the Region of Halton, the local municipality and applicable agencies been held? Yes No

1.2 Date of Pre-consultation meeting:

1.3 Parties who attended:

2. APPLICANT INFORMATION

2.1 Complete the information below and indicate one contact as the Prime Contact. All communications will be directed to the Prime Contact.

Prime Contact:

Registered Owner(s):	
Name:	Phone:
Mailing Address:	
Email:	Fax:

Applicant(s):	
Name:	Phone:
Mailing Address:	
Email:	Fax:

Agent (Planning Consultant):	
Name:	Phone:
Mailing Address:	
Email:	Fax:

* If a numbered company, please give name, phone number and email address of principal owner (or president)

3. DESCRIPTION OF SUBJECT LANDS

3.1 Particulars of the Subject Land:

Frontage:	Depth:	Area:
Lot(s)/Block(s):	Concession:	
Registered Plan #:	Former Township:	
Reference Plan No.:	Part(s):	
Parcel No.:	Assessment Roll #:	
Municipal Address:		

4. EXISTING AND PREVIOUS USE

4.1 What is the existing use(s) of the Subject Land?

4.2 What was the previous use(s) of the Subject Land, if known?

Is the Subject Land (or Buildings) subject to a Demolition Control By-law or is it either Designated or identified for possible Designation under the *Ontario Heritage Act*? Yes No

5. PROPOSED USE (attach any additional information on a separate page)

5.1 What is the proposed use(s) of the Subject Land?

5.2 Indicate Existing Land Uses on Abutting Properties

North:

South:

East:

West:

REQUESTED OFFICIAL PLAN AMENDMENT

5.3 **FILL THE SECTION IF APPLICABLE**

An Official Plan Amendment that requests to change, delete, or replace an approved Official Plan Policy or to add a new policy to the Official Plan.

Describe the purpose of the requested amendment.

Identify the policy to be changed, replaced or deleted (if any).

What is the current Official Plan land use designation on the subject land?

What land uses are permitted by the current Official Plan designation on the subject land?

What land uses would the requested amendment permit on the subject land?

5.4 **FILL THE SECTION IF APPLICABLE**

An Official Plan Amendment that requests to change or replace the approved Official Plan land use designation on the subject land.

Describe the purpose of the requested amendment.

Identify the policy to be changed, replaced or deleted (if any).

What is the current Official Plan land use designation on the subject land?

What land uses are permitted by the current Official Plan designation on the subject land?

What land uses would the requested amendment permit on the subject land?

5.5 A requested Official Plan Amendment that changes or replaces a schedule in the Official Plan.

The requested schedule and the text that accompanies the requested amendment must be included with this application. Is the schedule and text attached? Yes No

5.6 A Planning Justification Report must be submitted with this application to amend the Regional Official Plan. Is the required Planning Justification Report attached? Yes No

6. STATUS OF OTHER APPLICATIONS

6.1 Is there any other application under the *Planning Act*, the *Ontario Planning and Development Act* or the *Niagara Escarpment Planning and Development Act*, such as for approval of a plan of subdivision, an amendment to a municipal official plan, a minor variance, a consent or a site plan that involves:

a) that is the subject land? Yes No

b) that is within 120 metres of the subject land in Halton Region or an adjacent Municipality? Yes No

c) if Yes to a) or b), and if known, list below:

Purpose of the application(s) and the effect of the application(s) on the requested Official Plan Amendment:

Local Official Plan Amendment Yes No

File No.

Status:

Approval Authority:

Legal Description of Lands:

Zoning By-law Amendment Yes No

File No.

Status:

Approval Authority:

Legal Description of Lands:

Plan of Subdivision Yes No

File No.

Status:

Approval Authority:

Legal Description of Lands:

Plan of Condominium Yes No

File No.

Status:

Approval Authority:

Legal Description of Lands:

Minor Variance Yes No

File No.

Status:

Approval Authority:

Legal Description of Lands:

Consent Yes No

File No.

Status:

Approval Authority:

Legal Description of Lands:

Development Permit Yes No

File No.

Status:

Approval Authority:

Legal Description of Lands:

Niagara Escarpment Development Permit /Amendment Yes No

File No.

Status:

Approval Authority:

Legal Description of Lands:

Parkway Belt West Plan Amendment Yes No

File No.

Status:

Approval Authority:

Legal Description of Lands:

Minister's Zoning Order Yes No

File No.

Status:

Approval Authority:

Legal Description of Lands:

7. SERVICING

7.1 Indicate the proposed servicing type for the subject land.

a) Water Supply

Publicly Owned and Operated Water Private Well

Other, Specify

b) Sewage Disposal

Publicly Owned and Operated Water Private Well

Other, Specify

Note: If a privately owned and operated individual or communal septic system is proposed and more than 4,500 litres of effluent per day would be produced, a Servicing Options Report and a Hydrogeological Report must be submitted with the application.

c) Road Access and/or Frontage

Name of the Road

Local Municipal Road Regional Municipal Road

Provincial Highway Private Road

d) Indicate the proposed Storm Drainage System

Sewers

Ditches

Swales

Other, Specify

Is the requested plan amendment consistent with the recommendations of the watershed plan, if any? Yes No

If no, specify the section of plan:

7.2 Does the requested plan amendment conform to the master drainage, sub-watershed?

Yes No

If no, specify the section of the plan:

8. PROVINCIAL POLICY and PROVINCIAL PLANS

*Note: The Region is responsible for protecting provincial land use policy interests (as per Memorandum of Understanding between the Province and the Region, April 1/96)

8.1 Is the subject land within an area designated under any of the following Provincial Plans?

Greenbelt Plan Yes No

Niagara Escarpment Plan Yes No

Parkway Belt West Plan Yes No

Other (Specify)

*Note: The 2019 Growth Plan for the Greater Golden Horseshoe applies to all lands in the Region of Halton

8.2 Explain how the application conforms to or does not conflict with the provincial plan or plans Section 9.2 above and a proposed strategy for consulting with the public (or incorporate in the Planning Justification Report as required).

8.3 Explain how the requested Official Plan Amendment is consistent with the Provincial Policy Statement (or incorporate in the Planning Justification Report as required).

8.4 Explain is this application to alter all or any part of the boundary of an area of settlement in a local Municipality or to establish a new area of settlement in a local municipality?

Yes No

If Yes, provide the current Regional Official Plan policies, if any, dealing with the alteration or establishment of an area of settlement (or incorporate the Planning Justification Report as required).

8.5 Is this application to remove the Subject Land from an area of employment? Yes No

If Yes, provide the current Regional Official Plan policies, if any, dealing with the removal of land from an area of employment as part of the Planning Justification Report as required in Section 5.4 of this application.

8.6 All addressed within the accompanying Planning Justification Report? Yes No

9. ENVIRONMENTAL SITE SCREENING QUESTIONNAIRE

An Environmental Site-Screening Questionnaire addressing possible soil contamination must be submitted with this application. Is the Environmental Site-Screening Questionnaire attached?

Yes No

10. OTHER INFORMATION

Is there any other information that may be useful to the Region/Local Municipality or other public bodies in reviewing this requested Official Plan Amendment (e.g. efforts made to resolve outstanding objections or concerns, consultation with First Nations)? If so, please attach to this application.

AFFIDAVIT OR SWORN DECLARATION

I _____ of the _____
in the _____
make oath and say (or solemnly declare) that the information contained in this application is true and that the information contained in the documents that accompany this application is true, and I make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the *Canada Evidence Act*.

Sworn (or declared) before me
at the _____
in the _____
this _____ day of _____ 20__

Commissioner of Oaths

Applicant

Please PRINT name of Applicant

ACKNOWLEDGEMENT OF APPLICANT

Personal information on this form is collected under the authority of the *Planning Act* and will be used by the Region in the processing of Official Plan Amendment applications. The information may be used by other departments and public bodies for the purpose of assessing the proposal and preparing comments. This information may also be released to the public. Questions about the collection of this information should be directed to Region’s Planning Services Division.

OWNERS AUTHORIZATION (If the Owner is NOT the Applicant)
(if multiple owners, an Authorization from each Owner is required)

I (We), _____, being the Registered
(name(s) of Owners(s))

Owner(s) of the subject land, hereby authorize, _____
(name of Agent)

to prepare and submit an Official Plan Amendment application for approval.

Signature

Date

*Note: If the owner is an incorporated company, the Company Seal shall be applied (if there is one).