

APPLICATION FOR PROPERTY TAX REBATE

FOR REGISTERED CHARITIES OCCUPYING COMMERCIAL OR INDUSTRIAL PROPERTY

This application is due **the last day of February** of the year following the taxation year to which the application relates.

This application consists of 2 parts, the applicant's declaration and the landlord's declaration, both of which must be fully completed prior to submission.

APPLICANT ELIGIBILITY CRITERIA

Please answer the following questions. If the response is "No" to either question, the applicant is not eligible for the property tax rebate.

	Yes	No
1. Is the Charity registered under Section 248(1) of the <i>Income Tax Act</i> ?		
2. Does the applicant own the property? OR Is the applicant a tenant, and the lease agreement attached?		

APPLICANT DECLARATION

Name of Registered Charity _____

Revenue Canada Charitable Registration Number

Property Address _____

Does the Charity lease _____ or own _____ the property?

****If 'lease' is checked above, please provide a copy of the lease agreement****

Name of Contact at Charity _____

Mailing Address _____

(if different from above) _____

Telephone No. () _____ Fax: () _____

Email: _____

I certify that the above information is true, correct and complete. I authorize the release by third parties of all information the Regional Treasurer or Local Treasurer may require to verify the accuracy of any information submitted with this application. I also acknowledge that I must inform the Local Municipality of any changes in the above which affects my eligibility for a rebate.

Signature of Signing Officer _____

Name and Title of Signing Officer _____

Date _____

LANDLORD / PROPERTY OWNER DECLARATION

Name of Landlord / Owner _____
(please print)

Mailing Address _____

Telephone No. (____) _____

Email: _____

Assessment Roll No. 24 ____ - ____ - ____ - ____ - ____

Property Occupied by Registered Charity _____
(Full Address)

Property Class for Property occupied by Charity (____) Commercial (____) Industrial

Tax Year of Rebate _____

Occupancy Date of Charity at Present Address (yyyy/mm/dd) _____ Occupied Full Year: Y / N
If "No", Date Vacated Address (yyyy/mm/dd) _____

Total Annual Property Taxes Payable on Assessed Property \$ _____
This amount should agree to Municipal tax notices

Total Annual Property Taxes paid by Charity for Tax Year \$ _____

Registered Charity's Proportional Share of Rentable Space of Property _____ %

Total Space of Building _____ Sq Ft Total Space Occupied by _____ Sq Ft
Charitable Organization

I certify that the above information is true, correct and complete.

Signature of Landlord / Owner _____ Date _____

Name of Landlord / Owner _____

Personal information is collected on this form per Halton Region By-law No. 120-98, as amended, and will be used to determine eligibility for property tax rebates for registered charities.

If you have questions, contact Halton Region by emailing accesshalton@halton.ca or calling 311.

Submit the request to your Local Municipality:

City of Burlington
426 Brant Street
PO Box 5080
Burlington ON
L7R 4G4
(905) 335-7750
Fax: (905) 335-7877
propertytax@burlington.ca

Town of Halton Hills
1 Halton Hills Drive
Halton Hills, ON
L7G 5G2
(905) 873-2600
TaxDepartment@haltonhills.ca

Town of Milton
150 Mary Street
Milton, ON
L9T 6Z5
(905) 864-4142
taxes@milton.ca

Town of Oakville
1225 Trafalgar Road
Oakville, ON
L6H 0H3
(905) 845-6601
tax@oakville.ca