Print Form

Community Event Waste Management Services Request Form

Fill in this form to request Community Event Waste Management Services. Email it to john.watson@halton.ca. This does not guarantee your request will be fulfilled. Regional staff will review your request and communicate with you whether the request has been approved or declined. Please submit this request no later than **six (6) weeks** prior to when your event is scheduled to be held.

Event name		
Event location & address		
Event type		
Event start date	Date:	Start time:
Event end date	Date:	End time:
Site map attached	☐ Yes	

Organization			
Address			
Organization's Status	☐ Non-profit/Charity	☐ Government	☐ Business

Contact name	
Contact job title	
Contact email	
Contact phone	
Contact cell phone	

Number of attendees	
Number of food vendors	
Number of merchandisers	
Number of washrooms with paper towel	

Number of waste volunteers	
Number of Recycling bins requested (360 L)	
Number of Organics bins requested (360 L)	☐ None requested
Who will collect Garbage?	☐ Private hauler (provide name): ☐ Local municipality (Burlington, Halton Hills, Milton, Oakville) ☐ Halton Region (event organizer will be charged for service)
Set-up of Waste Stations (pick one)	☐ Recycling, Organics and Garbage bins are accessible to the public. There will be no re-sort of materials. ☐ Recycling, Organics and Garbage bins are accessible to the public. Volunteers will be re-sorting materials. ☐ Recycling, Organics and Garbage bins are accessible to the public. Volunteers will be constantly staffing waste stations to reduce contamination. ☐ Recycling, Organics and Garbage bins are not accessible to the public. Volunteers are sorting waste directly themselves.
Previous Event Tonnages	Garbage: Recycling/Organics:

Fee Schedule for Recycling & Organics Bins

Number of Bins	Refundable Deposit	Cost per Damaged/Missing Bin
1 - 10	$0	$75
11 – 20	$100	$75
21 - 50	$200	$75
51 or more	$500	$75

Event's Waste Diversion Plan

Provide information on your event's waste management initiatives. Use a separate file if necessary.

Paper Reduction (online registrations, etc.)

Food Services & Packaging (no Styrofoam, paper plates, no plastic water bottles, etc.)

Volunteer Training (beside's Halton's mandatory training, how will you educate your volunteers?)

I have read the event guidelines (please check box) ☐